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OMB CONTROL NUMBER: 2577-0218
EXPIRATION DATE: 07/31/2019

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Report submitted successfully!

Award ID:	55-IH-27-26660
Recipient Name:	LEECH LAKE HOUSING AUTHORITY
Report Type:	APR
Federal Fiscal year:	2022
Recipient Program Year range:	10/01/2021 - 09/30/2022
Submitted on:	12/28/2022 05:43 PM EST
Submitted by:	MCCLANAHAN, TONI
Submitter Title:	Finance Officer
Filing Status:	Submitted

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Energy and Performance Information Center (EPIC)

Grant Number: **55-IH-27-26660**
 Report: **APR Report for 2022**
 First Submitted On: **12/28/2022**
 Last Submitted On: **12/28/2022**

OMB CONTROL NUMBER: 2577-0218
 EXPIRATION DATE: 07/31/2019

Cover Page**Grant Information:**

Grant Number	55-IH-27-26660
Recipient Program Year	10/01/2021-09/30/2022
Federal Fiscal Year	2022
Initial Indian Housing Plan (IHP):	Yes
Amended Plan	
Annual Performance Report (APR):	Yes
Amended Plan	
Tribe:	
TDHE:	Yes

Recipient Information:

Name of the Recipient	LEECH LAKE HOUSING AUTHORITY
Contact Person	Entwistle, Harry
Telephone Number with Area Code	218-335-8280
Mailing Address	611 Elm St.
City	Cass Lake
State	MN
Zip	56633
Fax Number with Area Code	218-335-8367
Email Address	harry.e@midconetwork.com
Tribes:	Leech Lake Band of the Minnesota Chippewa Tribe

TDHE/Tribe Information:

Tax Identification Number	410913364
DUNS Number	826542164
CCR/SAM Expiration Date	12/01/2022

Planned Grant-Based Budget for Eligible Programs:

IHBG Fiscal Year Formula Amount	\$4,928,910.00
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Housing Needs

Type of Need (A)	Low-Income Indian Families (B)	All Indian Families (C)
Overcrowded Households		

Renters Who Wish to Become Owners	
Substandard Units Needing Rehabilitation	
Homeless Households	
Households Needing Affordable Rental Units	
College Student Housing	
Disabled Households Needing Accessibility	
Units Needing Energy Efficiency Upgrades	
Infrastructure to Support Housing	
Other (specify below)	
Planned Program Benefits	The Leech Lake Housing Authority's mission is to develop affordable homes and housing opportunities for Native American Families on the Leech Lake Reservation; to provide efficient and sensitive services that lead to self-sufficient tenants / homeowners and healthy and safe communities. Leech Lake Housing Authority (LLHA) administrates low income housing rental stock, homeownership units and Low Income Housing Tax Credit (LIHTC) units. These programs, while providing housing to over 537 families, cannot meet the current need of the Leech Lake Band of Ojibwe tribal members. The LLHA's various housing programs are accessible to interested families via an application process with a component waiting list for applicant's who cannot be served immediately at the time of application. LLHA currently has over 462 families on our waiting list.
Geographic Distribution	Located in rural north central MN near and in the town of Cass Lake, the Leech Lake Band of Ojibwe has an enrollment of over 10,000 tribal members with almost 5,000 living on the 677,099 acre reservation. The reservation is located in (4) adjacent counties. The Tribal Government Center is located in Cass Lake, MN along with the Indian Health Services and outpatient clinic, Leech Lake Tribal College, Leech Lake Tribal Justice Center, Leech Lake Housing Authority offices and many other tribal programs. The Leech Lake Reservation is divided into (3) Tribal Districts which are represented on the Tribal Council by an elected Council member from each district. Within the (3) districts are (11) distinct tribal communities which have an elected Local Indian Council. The Leech Lake Housing Authority distributes its services over all (3) districts and within each of the (16) communities. LLHA attends the LLBO Tribal Council briefings and meetings, the Local Indian Council meetings, and holds community meetings to maintain communication with our communities in order to stay abreast of the needs within the communities.

Programs

2022-1 : Operation of 1937 Act Housing

Program Name:	Operation of 1937 Act Housing
Unique Identifier:	2022-1
Program Description (continued)	This program will provide maintenance to the Housing Authority units on a routine and preventative maintenance basis. The routine maintenance schedule will be driven by tenant requests, self-monitoring activities, community input, and the annual inspection process.
Eligible Activity Number	(2) Operation of 1937 Act Housing [202(1)]
Intended Outcome Number	(3) Improve quality of substandard units
APR: Actual Outcome Number	(3) Improve quality of substandard units
Who Will Be Assisted	This program will serve families residing in Leech Lake Housing Authority managed units. These households must meet the income guidelines set by our programs, which is below 80% AMI. While preference is given to Leech Lake Band members and other federally recognized tribes, assistance will also be provided for caregivers of minor Leech Lake Band members who reside in LLHA units.
Types and Level of Assistance	The types of assistance that will be provided by this program are as follows: Routine maintenance - Repairs needed to correct deficiencies, or replace items based on normal wear to maintain

the integrity of the unit. Non-routine maintenance - Address damage to units that is not considered normal wear through coordination with the Housing Services department to establish Corrective Action Plans (CAP) for tenants who cause damage to the units, which is considered tenant abuse. Preventative maintenance - Maintenance Technicians will perform quarterly preventative maintenance services on the housing systems. Such as, but not limited to: furnace cleaning and filter replacements, cleaning bathroom and kitchen exhaust fans, cleaning refrigerator coils, and cleaning the air exchanger. Pest Control - Adminstrate an Integrated Management Plan to address pest infestations. The plan will include public education on the identification and prevention of pests as well as extermination services. Tenant Education - Provide tenant education on the topic of preventative maintenance. This class will held as the demand dictates. The class is available to all LLHA tenants and private homeowners.

APR : Describe Accomplishments

LLHA Maintenance Department performed preventative maintenance on its 1937 housing stock by way of furnace filter replacements, air exchanger, exhaust fan and refrigerator cleaning as needed. Routine maintenance and non-routine maintenance were conducted as requested by tenants. Pest control services were provided when needed. All of the above services were performed using the LLHA work order system. During FY 2022, 1356 work orders were completed on the 1937 Act units. 214 work orders were completed on Mutual Help units. Separate from the work order system, snow plowing services were provided in accordance with the LLHA snow plowing criteria during the winter months and lawn mowing services are provided to vacant units during the summer. Tenant Education was provided to all new tenants during their Tenant Orientation class prior to move-in as well as during their move-in walk-through inspection.

Planned and Actual Outputs for 12-Month Program Year

	Planned	APR - Actual
Number of Units to be Completed in Year	344	344

APR: If the program is behind schedule, explain why

Uses of Funding:

The Uses of Funding table information can be entered here for each individual program or can be entered for all programs within Section 5(b): Uses of Funding. Changes to data on either page location will update in both Section 3: Program Descriptions and Section 5(b): Uses of Funding accordingly.

Prior and current year IHBG (only) funds to be expended in 12-month program year (L)	Total all other funds to be expended in 12-month program year (M)	Total funds to be expended in 12-month program year (N=L+M)	Total IHBG (only) funds expended in 12-month program year (O)	Total all other funds expended in 12-month program year (P)	Total funds expended in 12-month program year (Q=O+P)
\$1,744,348.00	\$247,900.00	\$1,992,248.00	\$1,434,263.23	\$1,226.14	\$1,435,489.37

2022-2 : Housing and Management Services

Program Name:	Housing and Management Services
Unique Identifier:	2022-2
Program Description (continued)	This program administrates the tenancy of LLHA's managed units through tenant file maintenance and lease compliance monitoring. The program employs Tenant Advocates, a Collection Specialist, a Waiting List Administrator, Tax Credit Compliance Specialist, Housing Inspectors and a Housing Services Coordinator. Each position has specific functions to ensure the success of our program participants as well as the program itself.
Eligible Activity Number	(19) Housing Management Services [202(4)]
Intended Outcome Number	(6) Assist affordable housing for low income households
APR: Actual Outcome Number	(6) Assist affordable housing for low income households
Who Will Be Assisted	This program will assist families residing in Leech Lake Housing Authority managed units. These households must meet the income guidelines set by the program, which is below 80% AMI. While preference is given to Leech Lake Band members and

	<p>members of other federally recognized tribes, assistance will also be provided to caregivers of minor Leech Lake Band members who reside in LLHA units.</p>							
<p>Types and Level of Assistance</p>	<p>The Waiting List Administrator will provide application intake and processing services to assist tenants with successfully applying for housing and maintaining the waiting list by updating applicants' application as per the Admissions Policy. Tenant Orientation - Provide tenant education on the topic of client and LLHA responsibilities. . All new tenants are required to attend a client education class before being moved into their unit. This class covers policy, leases, preventative maintenance, and programs and services available to the constituent. Administrate the tenant incentive program which acknowledges positive program participation from our tenants. Tenant Advocates will provide assistance to tenants to foster compliance with lease agreements. This assistance will be conducted through home visits, phone contacts and Corrective Action Plan (CAP) monitoring. The Advocates will provide referral services on an as needed basis to programs such as Family Preservation, county Social Services, Mental Health and financial assistance programs. Limited transportation services are provided for travel if the outcome of the travel is directly related to maintaining the client's housing. Advocates can assist the tenant in completing the recertification process, collect rental payments and attend court proceedings. Housing Inspectors will conduct unit inspections on no less than a yearly cycle. Home maintenance, mold growth prevention and pest control education will be provided by the Inspectors during the inspection. If needed, referrals will be generated by the Inspectors to the Tenant Advocates and/or maintenance department as part of the inspection process. The Housing Management program will conduct community outreach efforts to encourage positive tenant and public relations. This outreach will take the form of community meetings to obtain feedback on the effectiveness of the program. Housing Services sponsoring elder specific activities, providing access to financial literacy and preventative maintenance classes and conducting events to promote tenant's participation in a safe and healthy community.</p>							
<p>APR : Describe Accomplishments</p>	<p>Waiting list services such as application intake and processing and application updates were provided. The Waiting List Administrator provided (1815) services for the Low Rent program and (916) services for the homebuyer program. Tenant Orientation classes were held for all new tenants prior to move-in. Classes cover such topics as the Occupany Policy, lease agreements, preventative maintenance duties of the tenants, the roles of the Housing Services staff and the services provided by the Tenant Advocates. Tenant Advocates made (782) contacts during the year in the form of home visits and phone calls and provided (430) services which included but were not limited to rental payment pick-ups, unit inspections during CAP periods, food shelf items delivery to elderly / handicapped tenants, limited transport services and letter delivery when postal delivery failed. Inspections were conducted and referrals made to the Maintenance and Modernization departments when repairs or renovation was needed. The Housing Services department sponsored a Community Spring Clean-up by providing two (2) dumpsters per area for three (3) days in which large unwanted items could be disposed. Tenant Incentive programs such as the Holiday Light contest were held to foster community involvement and goodwill. A "Safety Poster" contest for community children was held to address safe living practices such as fire and internet safety and safe driving habits through artwork. Winners of each age category were forwarded to the regional contest sponsored by Amerind Risk Insurance. A Homeownership program co-sponsored by local banks, private foundations and the LLHA is offered to educate would be homebuyers on the process of buying a home. After completing the program, participants are eligible to receive down-payment assistance provided by our co-sponsors. During the FY 2022, ten (10) homebuyers received down-payment assistance. The Housing Services department participated in community outreach by offering a booth at Leech Lake Days which is an annual event in June sponsored by the Leech Lake Band. The booth offered tenants and potential tenants information on LLHAs programs. Additionally, LLHA employees staffed a Walk Run activity at the event as the focus of Leech Lake Days is the safety, wellness and health of the Band membership.</p>							
<p>Planned and Actual Outputs for 12-Month Program Year</p>	<table border="1"> <thead> <tr> <th></th> <th>Planned</th> <th>APR - Actual</th> </tr> </thead> <tbody> <tr> <td>Number of Households to be served in Year</td> <td>539</td> <td>539</td> </tr> </tbody> </table>			Planned	APR - Actual	Number of Households to be served in Year	539	539
	Planned	APR - Actual						
Number of Households to be served in Year	539	539						

APR: If the program is behind schedule, explain why

Uses of Funding:

The Uses of Funding table information can be entered here for each individual program or can be entered for all programs within Section 5(b): Uses of Funding. Changes to data on either page location will update in both Section 3: Program Descriptions and Section 5(b): Uses of Funding accordingly.

Prior and current year IHBG (only) funds to be expended in 12-month program year (L)	Total all other funds to be expended in 12-month program year (M)	Total funds to be expended in 12-month program year (N=L+M)	Total IHBG (only) funds expended in 12-month program year (O)	Total all other funds expended in 12-month program year (P)	Total funds expended in 12-month program year (Q=O+P)
\$390,000.00	\$10,000.00	\$400,000.00	\$471,353.18	\$79,067.99	\$550,421.17

2022-3 : Crime Prevention and Safety

Program Name:	Crime Prevention and Safety
Unique Identifier:	2022-3
Program Description (continued)	Design strategies to reduce crime and increase safety in our housing communities.
Eligible Activity Number	(21) Crime Prevention and Safety [202(5)]
Intended Outcome Number	(11) Reduction in crime reports
APR: Actual Outcome Number	(11) Reduction in crime reports
Who Will Be Assisted	Low income Native American families whose income is less than 80% AMI.
Types and Level of Assistance	Leech Lake Housing Authority will enforce lease agreements to create safe and secure communities and make efforts to engage the community to participate in community based activities to strengthen community identity and ownership. We will collaborate with the Leech Lake Tribal Police Department to increase communication on the status of the communities and develop corrective policies when needed. We will continue to operate safety lighting in the communities and plan to replace outdated lighting with newer LED technology to increase the energy efficiency of the existing units. The lack of healthy and safe activity venues for the youth in our communities contributes to youth crimes such as gang activity, drug and alcohol abuse, and vandalism. Many times, it is LLHA property that is vandalized. It is vital to provide constructive alternatives to unhealthy and destructive behaviors - not only for the young person's well-being, but for the protection of other community members and LLHA housing stock that is needed now and in the future. LLHA will be installing four new playgrounds and continuing to maintain playgrounds and basketball courts within the housing communities to provide the youth with these healthy venues. We will continue supporting the Cass Lake Boys & Girls Club by contributing to their curriculum and supporting their efforts in local youth development. We will support youth focused events sponsored by the Leech Lake Band of Ojibwe District offices and the Local Indian Councils (LIC) by providing resources and staff time to carry out the goals of the scheduled events. We will be having local artists design welcoming entrance signs into our various communities reminding residents and visitors that these are alcohol and drug free zones.

APR : Describe Accomplishments

Leech Lake Housing Authority has made efforts to enforce lease agreements by issuing ninety-six (96) lease violation letters during the year, offering tenants who are not in compliance with their leases the option to participate in a Corrective Action Plan and processing failed CAPs through the Tribal Court System. Throughout the year, our Housing Services staff has met with the Tribal Police Department to maintain open communication between the two entities. Our entire staff participated in drug education provided by the LLBO Tribal Police department to increase awareness of the drug issue when visiting units for maintenance, renovation or tenant advocacy. LLHA continues to maintain existing street and safety lighting in our communities and have installed two (2) street lights in the Townline development and one (1) at the newly installed playground in Bena. There were three (3) new playgrounds installed in the following District II housing communities: Bena Old Housing, Boy Lake and Sugar

Point. Two (2) new playgrounds were installed in the following District III housing communities: Fox Creek and Prescott. An additional playground package was purchased for the District II community of Ball Club which will be installed in the next fiscal year. LLHA supported the Leech Lake Boys & Girls Club by providing funds to sustain their program activities and curriculum which contribute to the development of local youth. LLHA continues to collaborate with the Local Indian Councils to provide safe and healthy community activities by providing funds to support these events. Twenty four (24) different events were sponsored in thirteen (13) different communities during the 2022 fiscal year. LLHA was able to secure the services of a local artist to design community entrance signs which announce the alcohol and drug free zone and the signs will be installed in FY 2023.

Planned and Actual Outputs for 12-Month Program Year	Planned	APR - Actual
	The output measure being collected for this eligible activity is dollars. The dollar amount should be included as an other fund amount listed in the Uses of Funding table.	

APR: If the program is behind schedule, explain why

Uses of Funding:

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\$200,000.00	\$0.00	\$200,000.00	\$232,534.40	\$49,263.98	\$281,798.38

2022-4 : Modernization of 1937 Act Housing

Program Name:	Modernization of 1937 Act Housing
Unique Identifier:	2022-4
Program Description (continued)	This program will conduct modernization activities on LLHA managed units.
Eligible Activity Number	(1) Modernization of 1937 Act Housing [202(1)]
Intended Outcome Number	(3) Improve quality of substandard units
APR: Actual Outcome Number	(3) Improve quality of substandard units
Who Will Be Assisted	Native American families residing in Leech Lake Housing Authority managed units whose income is below 80% AMI.
Types and Level of Assistance	Housing Inspectors will conduct annual unit inspections. Home maintenance, mold growth prevention and pest control education will be provided by the Inspectors during the inspection. If needed, referrals will be generated by the Inspectors to the Tenant Advocates and/or maintenance department as part of the inspection process. Renovate and rehab units that are in substandard condition. Units scheduled for modernization will be determined by the inspection process. Conduct mold remediation. Promote awareness of the importance of maintaining good indoor air quality to alleviate negative health effects on people suffering from asthma and COPD. Promote awareness of radon and its effects on human health by attending community events and hosting a booth to disseminate information. Conduct radon testing and remediation when unacceptable radon levels are present in LLHA units. Procure and manage contract service work for various projects in either modernization and/or rehabilitation of substandard units.
APR : Describe Accomplishments	Housing Inspectors performed five hundred seventeen (517) inspections and made referrals to the Maintenance and Modernization departments to schedule needed repairs and renovations. The LLHA Modernization Department completed fifty (50) major renovations to its 1937 Act housing stock. Beyond major renovations, (22) ADA ramps were constructed and a small roofing project replaced thirteen (13) roofs during the FY 2022.

	One hundred and seventy (170) homes were inspected for radon and two (2) radon mitigation systems were installed.	
Planned and Actual Outputs for 12-Month Program Year	Planned	APR - Actual
	Number of Units to be Completed in Year	40 50
APR: If the program is behind schedule, explain why		

Uses of Funding:

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Prior and current year IHBG (only) funds to be expended in 12-month program year (L)	Total all other funds to be expended in 12-month program year (M)	Total funds to be expended in 12-month program year (N=L+M)	Total IHBG (only) funds expended in 12-month program year (O)	Total all other funds expended in 12-month program year (P)	Total funds expended in 12-month program year (Q=O+P)
\$872,725.00	\$0.00	\$872,725.00	\$1,005,037.00	\$437,649.10	\$1,442,686.10

2022-5 : Operation of LIHTC Units

Program Name:	Operation of LIHTC Units
Unique Identifier:	2022-5
Program Description (continued)	This program will provide operation and maintenance of Low Income Housing Tax Credit Units along with tenant assistance for program compliance.
Eligible Activity Number	(20) Operation and Maintenance of NAHASDA-Assisted Units [202(4)]
Intended Outcome Number	(6) Assist affordable housing for low income households
APR: Actual Outcome Number	(6) Assist affordable housing for low income households
Who Will Be Assisted	Low income Native American families whose income is within the program guidelines.
Types and Level of Assistance	Assure compliance with all state regulations for file compliance and physical unit conditions. Process yearly tenant recertification's, conduct quarterly unit inspections and make needed repairs to maintain the unit in standard conditions. Encourage adherence to all policies and lease agreements with active tenant advocacy to promote tenant awareness, and maintain the LLHA webpage. Administrate the tenant incentive program which acknowledges positive program participation from our tenants. Conduct community meetings to address concerns of the participants and gain feedback on the program's success.
APR : Describe Accomplishments	The Waiting List Administrator had (1777) interactions with clients to assist in them in applying for the Tax Credit waiting list, processing their applications and to update existing applications. The Inspectors provided inspection services as per the program's requirements and made referrals to the Maintenance and Modernization departments when repairs or renovations were needed. (1176) maintenance work orders were processed for routine and preventative maintenance services. Four (4) major renovations were completed by the Modernization Department on LIHTC units during the year.

Planned and Actual Outputs for 12-Month Program Year	Planned	APR - Actual
	Number of Units to be Completed in Year	195 195
APR: If the program is behind schedule, explain why		

Uses of Funding:

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\$0.00	\$288,000.00	\$288,000.00	\$0.00	\$336,933.29	\$336,933.29

2022-6 : Homeless Resource Program

Program Name:	Homeless Resource Program	
Unique Identifier:	2022-6	
Program Description (continued)	Provide assistance to homeless individuals to overcome homelessness and obtain housing.	
Eligible Activity Number	(17) Tenant Based Rental Assistance [202(3)]	
Intended Outcome Number	(5) Address homelessness	
APR: Actual Outcome Number	(5) Address homelessness	
Who Will Be Assisted	Individuals who are experiencing long term homelessness whose income is below 80% AMI.	
Types and Level of Assistance	LLHA will continue its collaboration with the transitional housing project known as Conifer Estates, which is located in Bemidji, MN. This project provides housing for a maximum of two years for homeless individuals and provides the opportunity to overcome issues which have prevented the individual from maintaining permanent housing. LLHA supports (5) units within the project for the particular use of Leech Lake band members. LLHA provides rental deposit assistance and monthly rent subsidy for the clients who reside in these units. LLHA has formed a collaboration with a permanent supportive housing project known as Park Place, which is located in Bemidji, MN. This project serves long term homeless individuals who also deal with chronic alcohol and substance abuse. This project provides housing with case management services and has no limit on the time that housing can be provided. LLHA supports (5) units within the project for the particular use of Leech Lake band members. LLHA also administers five non-federal funded homeless programs. Homeless program staff provide individual case management to approved clients, and array of services depending on the client's needs and program objectives.	
APR : Describe Accomplishments	The LLHA Homeless Resources Program continues to refer clients to the housing developments known as Conifer Estates and Park Place located in Bemidji, MN. LLHA has provided rental support for (5) units in the Conifer Estates transitional housing project throughout the fiscal year and support for (5) units in the Park Place permanent supportive housing development. However, at any given time Park Place is housing up to (12) Leech Lake band members each month by utilizing the support provided by its other collaborative partners. The LLHA HRP also works with the Leech Lake Band of Ojibwe Homeless Shelters by referring clients for short term emergency housing. Additionally, the LLHA HRP administers (5) grants addressing the homelessness issue of certain population demographics such as Homeless Youth, the Long-Term Homeless, Homeless individuals with opioid addictions or individuals with a history of opioid abuse and Families experiencing homelessness. Each grant has a unique work plan but all have the ultimate goal of providing case management to assist families and individuals in obtaining permanent housing.	
Planned and Actual Outputs for 12-Month Program Year	Planned	APR - Actual
	Number of Households to be served in Year	10
		10
APR: If the program is behind schedule, explain why		

Uses of Funding:

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\$60,000.00	\$279,740.00	\$339,740.00	\$58,367.00	\$904,899.44	\$963,266.44

2022-7 : Operation of NAHASDA Housing

Program Name:	Operation of NAHASDA Housing	
Unique Identifier:	2022-7	
Program Description (continued)	This program will provide preventative and routine maintenance on the Housing Authority units. The preventative maintenance will be scheduled on a quarterly basis. The routine maintenance schedule will be driven by tenant requests, self-monitoring activities, community input, and the annual inspection process.	
Eligible Activity Number	(20) Operation and Maintenance of NAHASDA-Assisted Units [202(4)]	
Intended Outcome Number	(3) Improve quality of substandard units	
APR: Actual Outcome Number	(3) Improve quality of substandard units	
Who Will Be Assisted	Low income Native American families whose income meets guidelines set by the Leech Lake Housing Authority programs, which is below 80% AMI. While preference is given to Leech Lake Band members and other federally recognized tribes, assistance will also be provided for caregivers of minor Leech Lake Band members who reside in LLHA units.	
Types and Level of Assistance	The types of assistance that will be provided by this program are as follows: Routine maintenance - Repairs needed to correct deficiencies or replace items due to normal wear and to maintain the integrity of the unit. Non-routine maintenance - Address damage to units that is not considered normal wear through coordination with the Housing services department to establish Corrective Action Plans (CAP) for tenants who cause damage to the units, which is considered tenant abuse. Preventative maintenance - Maintenance Technicians will perform seasonal preventative maintenance services on the housing systems. Such as, but not limited to: furnace cleaning and filter replacements, cleaning bathroom and kitchen exhaust fans, cleaning the refrigerator coils, and cleaning the air exchanger. Pest Control - Adminstrate an Integrated management Plan to address pest infestations. The plan will include public education on the identification and prevention of pests as well as extermination services. Tenant Education - Provide tenant education on the topic of preventative maintenance. This class is available to all LLHA tenants and private homeowners, but will be required for tenant placed on a CAP.	
APR : Describe Accomplishments	The LLHA Maintenance Department processed one hundred fifty one (151) work orders for routine and preventative maintenance on our NAHASDA units during the year. Tenant education was provided to all new tenants prior to move-in during their Tenant Orientation class and again during the move-in walk through inspection. Areas of discussion include the preventative maintenance duties of the tenant and the steps to take if maintenance work is needed in the unit.	
Planned and Actual Outputs for 12-Month Program Year	Planned	APR - Actual
	Number of Units to be Completed in Year	26 26
APR: If the program is behind schedule, explain why		

Uses of Funding:

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\$131,840.00	\$12,100.00	\$143,940.00	\$253,045.75	\$0.00	\$253,045.75

2022-8 : Modernization of NAHASDA Housing

Program Name:	Modernization of NAHASDA Housing	
Unique Identifier:	2022-8	
Program Description (continued)	This program will conduct modernization activities on Leech Lake Housing Authority NAHASDA managed units.	
Eligible Activity Number	(5) Rehabilitation of Rental Housing [202(2)]	
Intended Outcome Number	(3) Improve quality of substandard units	
APR: Actual Outcome Number	(3) Improve quality of substandard units	
Who Will Be Assisted	Native American families residing in Leech Lake Housing Authority units whose income is below 80% AMI.	
Types and Level of Assistance	Home maintenance, mold growth prevention and pest control education will be provided by the Inspectors during the annual inspection. If needed, referrals will be generated by the Inspectors to the Tenant Advocates and/or maintenance department as part of the inspection process. Renovate and rehab units that are in substandard condition. Units scheduled for renovation will be determined by the inspection process. Conduct mold remediation. Promote awareness of the importance of maintaining good air quality to alleviate negative health effects on occupants as well as people suffering from asthma and COPD. Promote awareness of radon and its effects on human health by attending community events and hosting a booth to disseminate information. Conduct radon testing and remediation when acceptable radon levels are present in LLHA units. Procure and manage contract service work for various projects in modernization and/or rehabilitation of substandard units.	
APR : Describe Accomplishments	Inspectors conducted inspections on NAHASDA Housing and made referrals to the Maintenance and Modernization departments when repairs and renovations were needed. The LLHA Modernization Department completed six (6) renovations of its NAHASDA Housing units.	
Planned and Actual Outputs for 12-Month Program Year	Planned	APR - Actual
	Number of Units to be Completed in Year	4 6
APR: If the program is behind schedule, explain why		

Uses of Funding:

The Uses of Funding table information can be entered here for each individual program or can be entered for all programs within Section 5(b): Uses of Funding. Changes to data on either page location will update in both Section 3: Program Descriptions and Section 5(b): Uses of Funding accordingly.

Prior and current year IHBG (only) funds to be expended in 12-month program year (L)	Total all other funds to be expended in 12-month program year (M)	Total funds to be expended in 12-month program year (N=L+M)	Total IHBG (only) funds expended in 12-month program year (O)	Total all other funds expended in 12-month program year (P)	Total funds expended in 12-month program year (Q=O+P)
\$87,725.00	\$0.00	\$87,725.00	\$120,604.53	\$54,091.46	\$174,695.99

2022-9 : VASH

Program Name:	VASH						
Unique Identifier:	2022-9						
Program Description (continued)	This program will provide rental assistance to Native American Veterans who are experiencing homelessness.						
Eligible Activity Number	(17) Tenant Based Rental Assistance [202(3)]						
Intended Outcome Number	(5) Address homelessness						
APR: Actual Outcome Number	(5) Address homelessness						
Who Will Be Assisted	Native American Veterans who are experiencing homelessness who's income is below 80% AMI.						
Types and Level of Assistance	LLHA will administrate the VASH vouchers for homeless Veterans who have applied for and been approved by the Veterans Administration case worker.						
APR : Describe Accomplishments	LLHA has worked in concert with the Veterans Administration Case Manager to provide rental assistance payments for qualified homeless Veterans who are participating in active case management. The VA Case Manager has been provided office space in the LLHA Homeless Resources Program facility to foster cohesive services.						
Planned and Actual Outputs for 12-Month Program Year	<table border="1"> <thead> <tr> <th></th> <th>Planned</th> <th>APR - Actual</th> </tr> </thead> <tbody> <tr> <td>Number of Households to be served in Year</td> <td>20</td> <td>17</td> </tr> </tbody> </table>		Planned	APR - Actual	Number of Households to be served in Year	20	17
	Planned	APR - Actual					
Number of Households to be served in Year	20	17					
APR: If the program is behind schedule, explain why	The LLHA Homeless Resource Program continues to refer eligible homeless veterans to the VA Case Manager for possible VASH program assistance; however, during the FY 2022 the VA Case Manager position was vacant for a period of three (3) months which impacted the number of vouchers that were utilized. The VA Case Manager position is currently filled and so we anticipate using all twenty (20) vouchers in the coming year.						

Uses of Funding:

The Uses of Funding table information can be entered here for each individual program or can be entered for all programs within Section 5(b): Uses of Funding. Changes to data on either page location will update in both Section 3: Program Descriptions and Section 5(b): Uses of Funding accordingly.

Prior and current year IHBG (only) funds to be expended in 12-month program year (L)	Total all other funds to be expended in 12-month program year (M)	Total funds to be expended in 12-month program year (N=L+M)	Total IHBG (only) funds expended in 12-month program year (O)	Total all other funds expended in 12-month program year (P)	Total funds expended in 12-month program year (Q=O+P)
\$0.00	\$132,000.00	\$132,000.00	\$0.00	\$164,788.82	\$164,788.82

Maintaining 1937 Act Units, Demolition, and Disposition

Maintaining 1937 Act Units

Routine maintenance and Non-Routine maintenance will be driven by tenant reporting, yearly inspection process or community input. Preventative maintenance will be scheduled seasonally by the Maintenance Supervisor to address routine seasonal maintenance needed to keep housing unit systems in optimal working order. All unit systems are maintained by the Leech Lake Housing Authority staff: HVAC, electrical, plumbing, appliances, and carpentry components such as: walls, doors, windows, roofs. Tenant Advocates will provide assistance to tenants to foster compliance with lease agreements. This assistance will be conducted through home visits, phone contacts and Corrective Action Plan (CAP) monitoring. The Advocates will provide referral services on an as needed basis to program such as Family Preservation, county Social Services, Mental Health and financial assistance programs. Limited transportation services are provided for travel if the outcome of the travel is directly related to maintaining the client's housing. Advocates can assist the tenant in completing the recertification process, collect rental payments and attend court proceedings. The Housing Management program will conduct community outreach efforts to encourage positive tenant and public relations. This outreach will take the form of community meetings to obtain feedback on the effectiveness of the program, hosting satellite office hours in the community centers for tenants who are unable to travel to the

Housing offices, sponsoring elder specific activities, providing access to financial literacy and preventative maintenance classes and conducting events to promote tenant's participation in a safe and healthy community Housing Inspectors will conduct unit inspections no less than once per year. Home maintenance, mold growth prevention and pest control education will be provided by the Inspectors during the inspection. If needed, referrals will be generated by the Inspectors to the Tenant Advocates and/or maintenance department as part of the inspection process. Routine maintenance - Repairs needed to correct deficiencies, or replace items based on normal wear to maintain the integrity of the unit. Non-routine maintenance - Address damage to units that is not considered normal wear through coordination with the Housing Services department to establish Corrective Action Plans (CAP) for tenants who cause damage to the units, which is considered tenant abuse. Preventative maintenance - Maintenance Technicians will perform quarterly preventative maintenance services on the housing systems. Such as, but not limited to: furnace cleaning and filter replacements, cleaning bathroom and kitchen exhaust fans, cleaning refrigerator coils, and cleaning the air exchanger. Pest Control - Administrate an Integrated Management Plan to address pest infestations. The plan will include public education on the identification and prevention of pests as well as extermination services. Tenant Education - Provide tenant education on the topic of client and LLHA responsibilities. All new tenants are required to attend client educations classes before being moved into their unit. This class covers policy, leases, preventative maintenance, and programs and services available to the constituent.

Demolition and Disposition	Currently, the LLHA has no plans for demolition or disposition of any of our 37 Act housing units.
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Budget Information

Sources of Funding

Funding Source	Estimated(IHP) /Actual(APR)	Amount on hand at beginning of program year (F)	Amount to be received during 12-month program year (G)	Total sources of funds (H=F+G)	Funds to be expended during 12-month program year (I)	Unexpended funds remaining at end of program year (J=H-I)	Unexpended funds obligated but not expended at end of 12-month program year (K)
IHBG Funds:	Estimated	\$6,971,623.00	\$4,023,388.00	\$10,995,011.00	\$4,089,688.00	\$6,905,323.00	
	Actual	\$7,246,460.87	\$4,928,910.00	\$12,175,370.87	\$4,147,116.59	\$8,028,254.28	\$0.00
IHBG Program Income:	Estimated	\$2,972,869.00	\$920,000.00	\$3,892,869.00	\$250,000.00	\$3,642,869.00	
	Actual	\$958,395.00	\$786,571.16	\$1,744,966.16	\$599,180.02	\$1,145,786.14	\$0.00
Title VI:	Estimated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Title VI Program Income:	Estimated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1937 Act Operating Reserves:	Estimated	\$0.00		\$0.00	\$0.00	\$0.00	
	Actual	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Carry Over 1937 Act Funds:	Estimated	\$0.00		\$0.00	\$0.00	\$0.00	
	Actual	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
I LEVERAGED FUNDS							
ICDBG	Estimated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Actual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Funds:

	Estimated	\$103,000.00	\$181,483.00	\$284,483.00	\$177,740.00	\$106,743.00	
Other Federal Funds:	Actual	\$27,603.74	\$218,415.00	\$246,018.74	\$222,579.04	\$23,439.70	\$0.00
	Estimated	\$0.00	\$288,000.00	\$288,000.00	\$288,000.00	\$0.00	
LIHTC:	Actual	\$95,403.27	\$255,414.92	\$350,818.19	\$336,933.29	\$13,884.90	\$0.00
	Estimated	\$116,000.00	\$305,250.00	\$421,250.00	\$264,000.00	\$157,250.00	
Non-Federal Funds:	Actual	\$659,201.40	\$570,754.74	\$1,229,956.14	\$869,462.76	\$360,493.38	\$0.00
	Estimated	\$10,163,492.00	\$5,718,121.00	\$15,881,613.00	\$5,069,428.00	\$10,812,185.00	\$0.00
Total:	Actual	\$8,987,064.28	\$6,760,065.82	\$15,747,130.10	\$6,175,271.70	\$9,571,858.40	\$0.00

Uses of Funding

Program Name	Unique Identifier	Prior and current year IHBG (only) funds to be expended in 12-month program year (L)	Total all other funds to be expended in 12-month program year (M)	Total funds to be expended in 12-month program year (N=L+M)	Total IHBG (only) funds expended in 12-month program year (O)	Total all other funds expended in 12-month program year (P)	Total funds expended in 12-month program year (Q=O+P)
Operation of 1937 Act Housing	2022-1	\$1,744,348.00	\$247,900.00	\$1,992,248.00	\$1,434,263.23	\$1,226.14	\$1,435,489.37
Housing and Management Services	2022-2	\$390,000.00	\$10,000.00	\$400,000.00	\$471,353.18	\$79,067.99	\$550,421.17
Crime Prevention and Safety	2022-3	\$200,000.00	\$0.00	\$200,000.00	\$232,534.40	\$49,263.98	\$281,798.38
Modernization of 1937 Act Housing	2022-4	\$872,725.00	\$0.00	\$872,725.00	\$1,005,037.00	\$437,649.10	\$1,442,686.10
Operation of LIHTC Units	2022-5	\$0.00	\$288,000.00	\$288,000.00	\$0.00	\$336,933.29	\$336,933.29
Homeless Resource Program	2022-6	\$60,000.00	\$279,740.00	\$339,740.00	\$58,367.00	\$904,899.44	\$963,266.44
Operation of NAHASDA Housing	2022-7	\$131,840.00	\$12,100.00	\$143,940.00	\$253,045.75	\$0.00	\$253,045.75
Modernization of NAHASDA Housing	2022-8	\$87,725.00	\$0.00	\$87,725.00	\$120,604.53	\$54,091.46	\$174,695.99
VASH	2022-9	\$0.00	\$132,000.00	\$132,000.00	\$0.00	\$164,788.82	\$164,788.82
Planning and Administration		\$603,050.00	\$10,000.00	\$613,050.00	\$571,911.50	\$234.89	\$572,146.39
Loan Repayment (describe in 3 & 4 below)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$4,089,688.00	\$979,740.00	\$5,069,428.00	\$4,147,116.59	\$2,028,155.11	\$6,175,271.70

APR

na

APR

Not applicable

Other Submission Items

Useful Life/Affordability Period(s)

Leech Lake Housing Authority has elected to set the Useful life/affordability period at 25 years. It is the intention that all current Low Rent units will remain affordable for the entire life span of the unit.

Model Housing and Over-Income Activities

Not applicable.

Tribal and Other Indian Preference
Does the tribe have a preference policy?

YES

Tribal and Indian Preference is given in the following areas of our operations: Housing Applicants - Leech Lake Band member applicants receive 20 additional preference points and members

	of other federally recognized tribes receive 5 preference points on their applications for housing. Employment - Employment applicants are given additional points during the interview process if the applicant is a Leech Lake Band member (5 pts) or member of another federally recognized tribe (3pts) Contracting - Indian preference is given for the purposes of selecting subcontractors. Bids from Indian owned businesses are allowed a 10% variance from non-Indian owned businesses.										
Anticipated Planning and Administration Expenses Do you intend to exceed your allowable spending cap for Planning and Administration?	NO										
Actual Planning and Administration Expenses Did you exceed your allowable spending cap for Planning and Administration?	NO										
Does the tribe have an expanded formula area?:	YES List each separate geographic area that has been added to the tribe's formula area and the documented number of tribal members residing there : The 2010 US Census reported 488 American Indians in Beltrami County. Service costs provided to this population are shared 50/50 with the Red Lake Band of Chippewa.										
Total Expenditures on Affordable Housing Activities:	<table border="1"> <thead> <tr> <th></th> <th>All AIAN Households</th> <th>AIAN Households with Incomes 80% or Less of Median Income</th> </tr> </thead> <tbody> <tr> <td>IHBG Funds</td> <td>\$60,000.00</td> <td>\$60,000.00</td> </tr> <tr> <td>Funds from Other Sources</td> <td>\$0.00</td> <td>\$0.00</td> </tr> </tbody> </table>			All AIAN Households	AIAN Households with Incomes 80% or Less of Median Income	IHBG Funds	\$60,000.00	\$60,000.00	Funds from Other Sources	\$0.00	\$0.00
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IHBG Funds	\$60,000.00	\$60,000.00									
Funds from Other Sources	\$0.00	\$0.00									
For each separate formula area, list the expended amount	<table border="1"> <thead> <tr> <th></th> <th>All AIAN Households</th> <th>AIAN Households with Incomes 80% or Less of Median Income</th> </tr> </thead> <tbody> <tr> <td>IHBG Funds</td> <td>\$58,367.00</td> <td>\$58,367.00</td> </tr> <tr> <td>Funds from Other Sources</td> <td>\$0.00</td> <td>\$0.00</td> </tr> </tbody> </table>			All AIAN Households	AIAN Households with Incomes 80% or Less of Median Income	IHBG Funds	\$58,367.00	\$58,367.00	Funds from Other Sources	\$0.00	\$0.00
	All AIAN Households	AIAN Households with Incomes 80% or Less of Median Income									
IHBG Funds	\$58,367.00	\$58,367.00									
Funds from Other Sources	\$0.00	\$0.00									

Indian Housing Plan Certification Of Compliance

In accordance with applicable statutes, the recipient certifies that it will comply with Title II of the Civil Rights Act of 1968, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and other federal statutes, to the extent that they apply to tribes and TDHEs, see 24 CFR 1000.12.	YES
In accordance with 24 CFR 1000.328, the recipient receiving less than \$200,000 under FCAS certifies that there are households within its jurisdiction at or below 80 percent of median income.	Not Applicable
The recipient will maintain adequate insurance coverage for housing units that are owned and operated or assisted with grant amounts provided under NAHASDA, in compliance with such requirements as may be established by HUD:	YES
Policies are in effect and are available for review by HUD and the public governing the eligibility, admission, and occupancy of families for housing assisted with grant amounts provided under NAHASDA:	YES
Policies are in effect and are available for review by HUD and the public governing rents charged, including the methods by which such rents or homebuyer payments are determined, for housing assisted with grant amounts provided under NAHASDA:	YES
Policies are in effect and are available for review by HUD and the public governing the management and maintenance of housing assisted with grant amounts provided under NAHASDA:	YES

IHP Tribal Certification

Tribal Name	Certification	Signature	Title	Certify Date
Leech Lake Band of the Minnesota Chippewa Tribe	Tribe has certificate on file with HUD	CAMERON, TARA EVELLE	Grants Management Specialist	07/22/2021

Tribal Wage Rate Certification

1. You will use tribally determined wage rates when required for IHBG-assisted construction or maintenance activities. The Tribe has appropriate laws and regulations in place in order for it to determine and distribute prevailing wages.	
2. You will use Davis-Bacon or HUD determined wage rates when required for IHBG-assisted construction or maintenance activities.	YES
3. You will use Davis-Bacon and/or HUD determined wage rates when required for IHBG-assisted construction except for the activities described below.	
4. List the activities using tribally determined wage rates:	

Self Monitoring

Do you have a procedure and/or policy for self-monitoring?:	YES
Pursuant to 24 CFR § 1000.502 (b) where the recipient is a TDHE, did the TDHE provide periodic progress reports including the self-monitoring report, Annual Performance Report, and audit reports to the Tribe?:	YES
Did you conduct self-monitoring, including monitoring sub-recipients?:	NO
Self-Monitoring Results: Describe the results of the monitoring activities, including corrective actions planned or taken.	Self-monitoring was not conducted for FY 2022 due to staffing shortages and repercussions of the delayed auditing of FY 2021.

Inspections

Activity (A)	Total number of Units (B)	Units in standard condition (C)	Units needing rehabilitation (D)	Units needing to be replaced (E)	Total number of units inspected (F=C+D+E)
1937 Housing Act Units:					
a. Rental	240	108	128	0	236
b. Homeownership	27	4	15	0	19
c. Other	76	35	41	0	76
1937 Act Subtotal:	343	147	184	0	331
NAHASDA Assisted Units:					
a. Rental	27	8	14	0	22
b. Homeownership	28	3	10	0	13
c. Rental Assistance	4	3	1	0	4
d. Other	149	20	127	0	147
NAHASDA Subtotal:	208	34	152	0	186
Total:	551	181	336	0	517

2. Did you comply with your inspection policy?

NO

There were units that we were unable to enter due to tenants with COVID when the unit came up on the inspection schedule. Additionally, we have a staff inspector who was on medical leave for several months during the year.

Audits

1. Did you expend \$750,000 or more in total Federal awards during the previous fiscal year ended (24 CFR 1000.544) ? If Yes, an audit is required to be submitted to the Federal Audit Clearinghouse. If No, an audit is not required.	YES
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Public Availability

Did you make this APR available to the citizens in your jurisdiction before it was submitted to HUD (24 CFR § 1000.518)?	YES
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If you are a TDHE, did you submit this APR to the Tribe	NO
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If you answered No to question #1 and/or #2, provide an explanation as to why not and indicate when you will do so:	It will be presented to the LLBO Tribal Council at their next scheduled meeting after the holidays.
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Summarize any comments received from the Tribe and/or the citizens :	No comments have been submitted at this time. The LLHA will document all comments received pertaining to the APR.
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Jobs Supported By NAHASDA

Number of Permanent Jobs Supported by Indian Housing Block Grant Assistance(IHBG):	57
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Number of Temporary Jobs Supported by Indian Housing Block Grant Assistance(IHBG):	1
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Narrative (Optional):	
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