



Leech Lake Band of Ojibwe Housing Authority

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BRENDA WHITE,
Chairperson
LEROY FAIRBANKS III,
Vice-Chairperson
ROSANNE WILSON,
Secretary-Treasurer
GUY GREENE JR.,
District II Commissioner
TERRANCE "CHOPPER" WHITE,
District II Commissioner
GORDAN FINEDAY
District III Commissioner

BY-LAWS LEECH LAKE RESERVATION HOUSING AUTHORITY

Article I – The Authority

Section 1. Name of Authority. The name of the Authority shall be "Leech Lake Reservation Housing Authority."

Section 2. Office of Authority. The Office of the Authority shall be at 115 6th Street NW Suite E, Cass Lake, Minnesota 56633.

Article II - Officers

Section 1. Officers. The officers of the Authority shall be a Chairperson, a Vice-Chairperson and a Secretary/Treasurer.

Section 2. Chairperson. The Chairperson shall preside at all meetings of the Board of Commissioners (herein called "Board"). Except as otherwise authorized by resolution of the Board, the Chairperson shall submit such recommendations and information as he/she may consider proper concerning the business affairs and policies of the Authority.

Section 3. Vice Chairperson. The Vice-Chairperson shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson; and in the case of the resignation or death of the Chairperson, the Vice-Chairperson shall perform the Chairperson's duties until such time as a new Chairperson is elected.

Section 4. Secretary/Treasurer shall have the care and custody of all funds of the Authority in such a depository as the Board may select. He/she shall sign all orders and checks for the payment of money and shall pay out and disburse such monies under the direction of the Board. Except as otherwise authorized by resolution of the Board, all such orders and checks shall be Counter-Signed by the Chairperson.

He/she shall keep regular books of accounts showing receipts and expenditures and shall render to the Board, at each regular meeting (or more often when requested), an account of all transactions and also of the financial condition of the Authority. He/she shall give such bond for the faithful performance of his/her duties as is required. He/she shall submit a completed Annual report, in written form as required by Tribal Ordinance 63-1 adopted September 1, 1963 and amended June 12, 1979 and July 30, 1998.

Section 5. Transfer of Officers. Leech Lake Reservation Tribal Council Amended Ordinance Number 79-9 is hereby incorporated herein by reference as if fully set forth. It is the intention of the Leech Lake Reservation Housing Authority that said Ordinance and these By-Laws shall be read in conjunction, one with the other, and are intended to be in all ways compatible.

Article III – Meetings

Section 1. Regular Meetings. Regular meetings shall be held the first and third Thursday of every month at 3:00p.m. in the Housing Authority conference room. In the event such date falls on a legal holiday, the regular meeting shall be held on the next succeeding week.

On the third Thursday of every month all internal business will be conducted. The Executive Director and/or Department Directors may be requested to attend.

Section 2. Emergency Meetings. The Executive Director, Chairperson, or a quorum of the Board may when deemed expedient call an emergency meeting of the Board for the purpose of transacting any business designated in the call. Actual notice must be given to each member of the Board at least 24 hours prior to the time of such emergency meeting. At such emergency meeting no business shall be considered other than as designated in the call, and no action may be taken without the concurrence of four Board members. Emergency meeting may also be conducted via telephone conference call, should the need arise.

Section 3. Public Meetings. A public meeting will be held, in accordance to NAHASDA, not less than once per year following the end of each fiscal year. The Board will determine the time and place for such meeting.

Section 4. Quorum. The powers of the Authority shall be vested in the commissioners thereof in office from time to time. Four Commissioners shall constitute a quorum for the purpose of conducting its business and exercising its powers and all other purposes. When a quorum is in attendance, action may be taken by the Authority upon a vote of a majority of the Commissioners present.

Section 5. Compensation. Commissioners will be compensated \$300 per meeting.

Certification

I hereby certify that the By-Laws as written were amended and adopted by a vote of 5 for, 0 against, and 0 abstain at a special meeting held on November 9, 2006 at Hinckley, Minnesota, a quorum being present.

Eugene "Ribs" Whitebird – Secretary/Treasurer

Original signed copy available upon request at Leech Lake Housing Authority.